

**Steps for developing the *Pterodroma hasitata* Black-capped Petrel (BCPE) Conservation Plan
12 March 2010**

PRODUCTS	WHAT	HOW	WHO	TIME	STATUS 3/10/10
Phase 1: Working Group Formation					
Form <i>Pterodroma hasitata</i> working group	Develop list serve and website	Outreach	BCPE Coordinator		Continuous
Meetings	Conduct 2 workshops Define -Issues -Avenues of work -General responsibilities	Meeting in Cape Hatteras and part of the SCSCB meeting	Interested <i>Pterodroma hasitata</i> working group members	3 days (Hatteras) 1 day (SCSCB)	Completed
Phase 2: Status Assessment					
Issue Papers	Write short paragraphs or short papers on selected items identified at the <i>Pterodroma hasitata</i> meeting in North Carolina. Issues as follows: - Fishing net entanglement literature review - DNA - Tracking Technology - Known and possible Nesting Areas - Potential Threats to known sites - Climate Change - Caribbean Seabird Distribution (ebird) - Artificial burrows - IBAs - Private boat owners willing to take on bird surveyors - Use of Decoys - Oil drilling, sargassum harvest, turbines - Wind	Issue leads to assemble a team to work on the issue to include: - research on current status - identify potential products or projects - pursue funding opportunities to support identified projects. Information from the issue papers will be incorporated into the 1st draft of the Status Assessment.	Issue leads	4/1/10	Various stages: some papers completed, others seeking funding to implement projects, some information still being developed. Those papers that have been completed have been sent to the <i>Pterodroma hasitata</i> Working Group
Status Assessment – 1st Draft	Compile and consolidate existing information on the following: - Species (description, distribution, etc.) - Threats analysis (ongoing and anticipated) -Conservation and management	Members of the <i>Pterodroma hasitata</i> Working Group will be contacted to help provide or clarify existing information.	1st consolidation of existing information by the BCPE coordinator	5/15/10	

	- Socioeconomic activities - Legal obligations (conventions and management)				
Final Status Assessment	Prepare a Status Assessment that is up-to-date with existing information. Data gaps in information will be identified and may become part of the Plan of Action.	The <i>Pterodroma hasitata</i> Working Group will review the draft status assessment, edit and supplement existing information where necessary.	Consolidated by the BCPE Coordinator	6/30/10	
Phase 3: Design Plan of Action and Develop Final Conservation Plan					
Preliminary version of the Plan of Action	Development of the vision, goals, objectives, and actions of the plan based on the status review.	Primary stakeholders will be identified to participate in teleconferences to develop the draft Plan of Action.	Writing Team to be identified.	7/30/10	
Meeting of the Stakeholders	Discussion and final review of the Conservation Plan	Meeting in Hispaniola	Workshop planning committee. Primary stakeholders will attend meeting.	1-3 days August/Sept 2010	
Final Conservation Plan	Validation of the document by Range States Governments and stakeholders				
Endorsement	Get endorsement of the plan by a larger international body.	Discussions with different organizations	J.W. – FWS and any interested volunteers		Ongoing